

ASD Board Meeting Minutes

Board of Trustees Meeting Minutes -AUGUST 10, 2016 **Approved**

doc ref: **ASD Board Meeting Minutes 2016-08-10**

Board Members Present (8): Heather Bobbitt, Rod Conard, Gregory Czuba, Dr. Michael Diffily, Kent Glossop, Kim Lavallee, Heather MacDonald, Brian Smith

Board Members Absent (4): David Alukonis, Peter Bewley, Dr. Karen Graham, Matt Southerton

Non-Voting Members Present (2): Jennifer Cava, Patricia Sockey

Non-Voting Members Absent (0):

Others in Attendance: Kym Harmon

The Meeting was called to order at 6:37 by Brian Smith, Board Chair.

1. Public comments
None
2. Approve minutes from previous meetings
 - June 8, 2016 Board Meeting

Motion to approve by Kim Lavallee, 2nd by Rod Conard, Kent Glossop abstained, remainder were in favor, so moved.

3. Consent Agenda
 - Policies
 - Admissions Version 4
Michael Diffily asked that the non-discrimination disclaimer at bottom of each page of the policy be updated to a version more in keeping with current law. He will send the language currently used at Daniel Webster College to Heather MacDonald, who will incorporate into the final published version of the policy.

Motion by Kent Glossop to approve the policy with the updated non-discrimination disclaimer added, 2nd by Heather Bobbitt, all in favor, so moved.

4. Policies
 - 2nd reading EEAA - Video and Audio Surveillance on School Property

Michael Diffily requested the word “school” be replaced with “district” in the title of the policy.

Motion by Greg Gzuba to approve with suggested title modification, 2nd by Heather Bobbitt, all in favor, so moved.

5. Items of Board Business
 - *Board Chair*
No new business
 - *Board Treasurer*

- Budget update

Balance Sheet:

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=15671cccc8530f10&attid=0.1&disp=inline&realattid=f_iro54kwq0&safe=1&zw

Profit and Loss Report:

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=15671cccc8530f10&attid=0.2&disp=inline&realattid=f_iro54kx71&safe=1&zw

Annual audit in progress, expect presentation to the Board by the auditors at September meeting; review materials will be sent to Board prior.

Board Members present reviewed and signed NH state department of education Annual Financial Report for Year Ending June 30 2016. Kym Harmon to obtain signatures from remaining Board Members.

6. Director's Report

Director's Report August 2016

Four opportunities for Board Members to interact with ASD personnel and community if available:

New Teacher Orientation, Tuesday, August 23rd, 9-12

Welcome Back All Teachers, Wednesday, August 24th, 8:30 am

Orientation for New Students: Friday, August 26th, 12-2 pm

Back to School Night, Tuesday, September 20th, 6-8 pm

NOTE: Any inquiry to Board Members regarding ASD's current admissions wait-list should be referred to Amy Bewley.

This year will be ASD's tenth year of operation.

7. Faculty & Student Affairs

- Faculty report

After two years of serving in this role, Patty Sockey will be handing over the baton to another interested faculty member. The Board expressed their appreciation for the time and dedication she put into this role. A new faculty rep to the Board will be in place for September.

A new student rep to the Board will be in place for September or October.

8. Committee Reports

- Facilities (Brian Smith)
There have been no meetings during the summer, looking for one within August.
- Finance (Dave Alukonis)
No meetings over summer.

- Outreach (Matt Southerton)
No meetings over summer.
- Personnel (Kim Lavallee)
No meetings over summer.
- Policy (Greg Czuba)
Met to address Board input for the Admissions and Video Surveillance policies. Also worked on other policies in progress.

Discussed NHSBA not being willing to allow charter schools to be paying members and thereby have access to a usable list of suggested and required by law polices with useful templates.

- Strategic Planning (Rod Conard)
 - ASD Strategic Initiatives Summary - May 2016

No meetings by sub team over summer.
Intent to reconviene the Board level team and also address how and where to fold Outreach into Strategic Planning within the Strategic Initiatives Activities or elsewhere as identified.

- Trustee Membership (Rod Conard)

No input recieved thus far from Board Members on Trustee Membership documents distributed (for review/input -- not requiring approval).

9. Next Meeting

- Next meeting date
 - September 14, 2016
- Recommended agenda items
 - Charter renewal - planning what actions are needed by Board
 - New Board Members -- desired skill sets
 - Advisory Board - envoke? If yes, for what aspects
 - 45 minutes for audit presentation/review/potential approval by Board

Motion to adjorn at 8:07pm by Greg Czuba, 2nd by Kim Lavallee all in favor, so moved.

Respectfully submitted,
Heather MacDonald
Vice Chair/Filling in for Heather Bobbitt, Secretary