

Academy for Science and Design (ASD)

Board of Trustees Meeting Minutes -APRIL 13, 2016 (Approved May 11, 2016)

doc ref: 2016-04-13 ASD Board Minutes

Board Members Present (11): David Alukonis, Peter Bewley, Heather Bobbitt, Rod Conard, Gregory Czuba, Dr. Michael Diffily, Kent Glossop, Kim Lavallee, Heather MacDonald, Brian Smith, Matt Southerton

Board Members Absent (1): Dr. Karen Graham

Non-Voting Members Present (3): Jennifer Cava, Patricia Sockey, Tabor French

Others in Attendance: Amy Bewley, Kym Harmon, David Valen, Linda Valen, Raya Fratklina, Rick Barthe, Dina Frutos-Bencze, Peter Savo, Patty Conard, Mary Carr, Michelle Hurst, Sean Hurst

Meeting called to order at 6:33 PM by Brian Smith

1. Public Comments - none

2. Approve Minutes from previous meeting

Rod Conard made a motion to approve the March 9, 2016 minutes, 2nd by Peter Bewley, all were in favor, so moved.

3. Consent Agenda

- N/A

4. Policies

- None

5. Board Treasurer (Kim Lavallee)

Finance report sent out via email to the Board in advance, all on track. Successful standing was credited to Kym Harmon's work.

Audit:

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=153f1df6e56569cb&attid=0.1&disp=inline&realattid=f_imqkx7x90&safe=1&zw

Balance Sheet:

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=1540c2b2cf0d5f81&attid=0.1&disp=inline&realattid=f_imxxyrvq0&safe=1&zw

Profit & Loss:

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=1540c2b2cf0d5f81&attid=0.2&disp=inline&realattid=f_imxxyrwm1&safe=1&zw

6. Personnel/Finance Proposal

Employee Longevity Bonus Spreadsheet was emailed to the Board in advance, no questions.

Dr. Michael Diffly made a motion to accept the Employee Longevity Plan, 2nd by Heather MacDonald, all were in favor, so moved.

7. Strategic Planning Update, 3/7/10 Year Proposed Plan

Peter Savo speaking, entire committee present to deliver their findings to the Board.
Rod Conard mind mapping with this group.

Goals:

- Develop a viable strategic path to a successful future for ASD
- Ensure the economic sustainability of the school long term
- Enable and promote continuous improvement toward STEM academic excellence
- Preserve the positive and accepting culture that lead to the success of the school
- Long Term success of this school.

Dr. Michael Diffly charged the SP Committee with presenting the Board with a proposed strategic plan prior to the May meeting to allow the Board time to review and then discuss at the May meeting, without the entire strategic planning committee present.

8. Director's Report (Jenn Cava)

a. Director's Report sent prior to tonight's board meeting

https://docs.google.com/a/asdnh.org/document/d/1ZLMIAL-J_j0Ji6VGflfHcbhWk2DeaZEcgsMD72QhUG0/edit?usp=sharing_eid&ts=5707c8c2

1. Firming up enrollment for 2016-17, planning staffing and classes accordingly.
2. Smarter Balance testing went smoothly, more staff trained in managing this.
3. General blessing and approval on Costa Rica, Zika virus, gauge parents interest level to determine liability. Question raised whether this is an issue.
4. Leadership forum tomorrow with different schools present, Amy Bewley and Stephanie Dumoski.
5. Rebecca Lacourse, nominee for teacher of the year.
6. NH Coalition for Business Education w/ Jen and Rod and awarded students.
7. Abbas Farazdel is out on medical leave, Administration working to cover his classes and preparing for AP Testing review. Mr. McMahon will be teaching circuits to help.

9. Faculty and Student Affairs

a. Faculty Report (Patricia Sockey)

- Chess champion, ASD 1st
- Sophomore Writers Project finalist
- DI Team, Imaginary Dragons, 2nd place
- Teachers would like to know how close we are to the pay schedule adoption
- ITEA recognized AnDrew French as Teacher of the Year

b. Student Body Report (Tabor French)

- TSA state conference Middle School and High School was highly recognized with many placing trophies. Several students elected to the TSA state reporter

- Student Council, ROMP on Friday, 70 kids attending to date
- PROM on May 7th, Derry NH
- AP Testing is occurring after April break

10. Committee Reports

a. Facilities (Brian Smith)

Committee did not meet this month, waiting to get information from Jeff Knight, looking at buildings to see if there are any other options.

b. Finance (David Alukonis)

Salary plan, meeting this Friday morning. Equate numbers for Strategic Planning.

c. Outreach (Matt Southerton)

2 meetings scheduled with companies for professional fundraising to investigate options.

d. Personnel (Kim Lavallee)

Directors agreement being worked on in committee.

e. Policy (Greg Czuba)

Meeting next Thursday, policies in process (electioning, video surveillance, distance learning (has been tabled), admissions, internet, youth protection, social media, conflict of interest).

f. Strategic Planning (Peter Savo)

Meet Monday night 7pm.

g. Trustee Membership (Ron Conard)

Meeting to draft guidelines for process.

Items of Board Business

a. Board Chairman (Brian Smith)

Correspondence:

Heather Bobbitt made a motion THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3, II(c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF, Peter Bewley, 2nd.

Roll Call:

David Alukonis, NO

Peter Bewley, YES

Heather Bobbitt, YES

Rod Conard, YES

Gregory Czuba, YES

Dr. Michael Diffily, YES

Kent Glossop, YES

Dr. Karen Graham, not present

Kim Lavallee, YES

Heather MacDonald, YES

Brian Smith, YES

Matt Southerton, YES

Motions carries.

Brian Smith indicated all voting board members are asked to stay and everyone else was invited to leave at this time.

Kym Harmon is asked to stay present for Human Resources.

Sean and Michelle Hurst are here to bring a concern to the Board.

Peter Bewley made a motion THAT THE BOARD Come out of NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3, II(c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF, Michael Diffily, 2nd.

Roll Call:

David Alukonis, YES

Peter Bewley, YES

Heather Bobbitt, YES

Rod Conard, YES

Gregory Czuba, YES

Dr. Michael Diffily, YES

Kent Glossop, YES

Dr. Karen Graham, not present

Kim Lavalley, YES

Heather MacDonald, YES

Brian Smith, YES

Matt Southerton, YES

Motions carries.

Brian Smith motion to adjourn at 9:26pm, 2nd by Ron Conard, all were in favor.

11. Next Meeting

a. Wed, May 11, 2016, at 6:30pm

B. Recommended agenda items.

Respectfully submitted,
Heather Bobbitt

