

Academy for Science and Design (ASD)

Board of Trustees Meeting Minutes -MAY 13, 2015 (Approved 6/10,2015)

doc ref: 2015-05-13 ASD Board Minutes

Board Members Present (11): David Alukonis, Heather Bobbitt, Gregory Czuba, Dr. Michael Diffily, Thomas Frischknecht, Kent Glossop, Kim Lavallee, Heather MacDonald, Brian Smith, Matt Southerton, Dr. Shiby Thomas

Board Members Absent (1): Dr Karen Graham

Non-Voting Members Present (3): Jennifer Cava, Patricia Sockey, Carolyn Marquis

Others in Attendance: Kym Harmon, Dina Frutos-Bencze, PhD

Meeting called to order 6:31 PM by Brian Smith

1. Public Comments - none

2. Approve Minutes from previous meeting

Thomas Frischknecht made a motion to approve April 8th's meeting's minutes, 2nd by Kim Lavallee, all were in favor, so moved.

3. Policies for Board Review

BBB – School Board Member Selection - first reading. Greg Czuba commented that this policy was streamlined after significant discussion and content change.

https://docs.google.com/document/d/1Mxvd2WBHIQaC6ELdiZHxKbPGHqZq7r7OKwJfFh_7A1Q/edit

Heather Bobbitt made a motion to accept the 1st reading of BBB- School Board Member Selection and to move this to the consent agenda for the June board meeting pending a minor wording change, 2nd by Kim Lavallee, 10 in favor, none opposed, 1 abstention, Thomas Frischknecht, so moved.

4. Items of Board Business

Board Treasurer (Kim Lavallee) Budget Update: Finance report sent out ahead of time, all on track, fairly certain we will not need the bridge loan; however it is available should that be necessary.

https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=14d48cc28a28f469&attid=0.1&disp=inline&realattid=f_i9lhn7uj0&safe=1&zw

5. Director's Report for May 2015 (Jenn Cava)

Googledoc:

https://docs.google.com/a/asdnh.org/document/d/1Dt5iXXDQs5oRY14URg5QR74ODy8CyL4Xen3_kevGTR8/edit?usp=sharing_eid

PDF:

<https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=14d4f949eb98d089&attid=0.1&disp=inline&safe=1&zw>

Director's Report sent prior to tonight's board meeting; some highlights:

1. Senior Projects will be delivered on June 1st and 2nd. Jenn Cava is reaching out for members to look at the link within her report, see if we know any industrial professionals related to the projects, and invite them to be present for those seniors presentations.
2. Jenn Cava requested Board of Trustees approval to move forward with ASD website update using SharpSchool service. Thank you for help from Heather MacDonald and Dr. Shiby Thomas for their input in helping decide the language to consider with this 3 year contract. This new software will interface with Google docs and the current FOCUS student management software ASD uses.

Dr. Shiby Thomas made a motion to authorize Jenn Cava to move forward with the 3 year contract with SharpSchool website design for ASD, 2nd by Matt Southerton, all were in favor, so moved.

3. Jenn Cava is looking for Board of Trustee approval to move forward with the England Trip that Patty Sockey is planning for 10 days over April vacation 2016.

Heather Bobbitt made a motion to approve the trip to England for April 2016, 2nd by Kim Lavallee, all were in favor, so moved.

4. Jenn Cava has emailed a Parent Satisfaction Survey to all ASD parents in order to gather data for reporting and to consider for improvements. She will follow up to encourage more responses.
5. May 29th: Schoolwide Fieldtrip at Canobie Lake
6. ASD hosted a tour and time with a panel of students for the Leadership of Greater Nashua Program (Nashua Chamber of Commerce) and felt it was very powerful and well received. Additionally it offered the opportunity to discuss internships with attendees.
7. Jenn Cava has received notice that Governor Maggie Hassan plans to visit ASD on May 28th, which is also the final SPARK program for this school year. The Governor specifically requested no special sessions, attendees, etc.; to keep it low key and about her observing the ASD environment and interacting with students.
8. Jenn Cava reports that graduation ceremony for Seniors will be June 5th, 6pm at the Nashua Community College (NCC). All Board members are invited.

6. Faculty and Student Affairs

a. Faculty Report (Patricia Sockey)

1. Teachers like the suggestion box in the teacher lounge. Some of the things they have to say are hard to bring up, so the box allows for anonymity.
2. Teachers are hopeful for a positive outcome with regard to HB563, Charter School funding. Also noted is a desire that teacher retention would be on the forefront of the ASD Administration in the budgetary discussions if this should come to fruition.
3. Teachers are concerned that Board members who are with other charter schools could be instrumental in effecting the loss of resources we are competing for. It was expressed as "we aren't done cooking yet."

b. Student Body Report (Carolyn Marquis)

1. Several ASD juniors have taken their ACTs. Scores are back and a lot of kids reporting scores above a 30 out of 36. It is noted that a 21 is NH State avg and 1 sophomore reports a perfect 36!
2. Senior projects preparations underway for June 1-2 presentations.
3. Juniors are brainstorming senior projects for next year.
4. Student Council planning Prom
5. Fundraiser: Duct taping teachers to the wall was fun.
6. List of colleges students are attending for next year are avail and will be updated to the Directors report attached to these minutes.

7. Committee Reports

a. Finance (David Alukonis) no meeting, nothing to report.

b. Outreach (Matt Southerton)

1. Matt Southerton is proud of the coalition and diverse impact that HB 563 has brought to the forefront. He is hopeful it will carry forward 14-10. He feels it will be successful and the next step would be to send it to Finance.
2. Matt Southerton reports the property tax bill has changed significantly since it passed the House. We will not know the outcome of this bill until late June.
3. City of Nashua, Assessor's Office, did decline our request on abatement for reasons that ASD rents the building. Attempt to save approx 78K was not successful.

c. Personnel (Kim Lavallee) met to review director goals and will be sending out for the committee for review for the next board meeting.

d. Policy (Greg Czuba)

1. 8 policies at various stages in discussion.
2. Beginning to look at a policy regarding social media

e. Strategic Planning (Brian Smith covering for Kent Glossop)

Brainstorming session for long-term sustainability, top 5 vote requested. Vote was received by committee members and the Board. Top 5 turned into top 6 and this will be discussed at the June 20th 6:30pm meeting. All are encouraged to attend this public meeting.

8. Items of Board Business

a. Board Chairman (Brian Smith)

1. Makeup of the Board: parent election results are in, however the parents still need to be notified. Heather MacDonald will email all the candidates with their status tomorrow and an announcement will go out in the ASD weekly bulletin. These positions will be officially inducted at the June meeting.
2. Suggestion box for ASD Teachers/Staff has been placed in the teachers' lounge. Brian

Smith decided to place a box in the lounge as a project in order to allow teachers to vocalize their suggestions. He will manage this project and develop a team to review the suggestions.

9. Next Meeting

a. Wed, JUN 10, 2014, at 6:30pm - Longer meeting planned: Board of Trustee Officers to be elected as well as the induction of new board members.

b. Agenda items

Director's review-which will go out in advance.

Consent Agenda - Policy BBB

Kim Lavallee made a motion to adjourn at 7:29 pm 2nd by Greg Czuba, so moved.

Respectfully submitted,
Heather Bobbitt
Secretary