

## **Academy for Science and Design (ASD)**

Board of Trustees Meeting Minutes -November 12, 2014 (APPROVED 10DEC2014 meeting)  
doc ref: ASD Board Minutes 2014NOV12

**Board Members Present (12):**David Alukonis, Heather Bobbitt, Gregory Czuba, Dr. Michael Diffily, Thomas Frischknecht, Kent Glossop, Kevin Harbison, Kim Lavallee, Heather MacDonald, Brian Smith, Matt Southerton, Dr. Shiby Thomas

**Board Members Absent (1):** Dr Karen Graham

**Non-Voting Members Present (3):** Jennifer Cava, Patricia Sockey, Carolyn Marquis

**Others in Attendance:** Shirley Thomas, Patty Conard, Ron Conard

Meeting called to order 6:37 PM by Brian Smith

### **1. Public Comments - none**

### **2. Approve Minutes from previous meeting**

Heather MacDonald made a motion to approve October 8, 2014 meeting's minutes, 2nd by Kevin Harbison, in favor, 10 were in favor, 1 abstention

### **3. Policy (Gregory Czuba):** (policies submitted electronically for board review prior to tonight's meeting)

#### **1. JICC - Student Conduct on School Buses**

This is an "R" coded policy which means *recommended*. ASD Administration requested this policy be addressed.

No Comments brought forward

#### **2. IFA - Instructional Needs of Students with Different Talents**

This is a "P" coded policy which means is contains content *required by law*.

No Comments brought forward

#### **3. IHBA - Evaluation Requirements for Children with Specific Learning Disabilities**

This is a "P" coded policy which means is contains content *required by law*.

No Comments brought forward

#### **4. LEB - Advanced Course Work/Advanced Placement Courses**

This is a "P" coded policy which means is contains content *required by law*.

No Comments brought forward

#### **5. JLCE - First Aide and Emergency Medical Care**

This is a "P" coded policy which means is contains content *required by law*.

Pertinent language in this policy is identical to EBBC, which the ASD Board approved 12/12/12. Simply wish to make Board aware of intent to cross reference JLCE to the already approved EBBC.

It was noted that JLCE is different than the above 4 policies brought forward today as it is identified as a cross referenced policy to EBBC, which has already been approved by the Board. Cross referencing another policy when appropriate has been in practice for other policies of record.

Motion was made by Kevin Harbison to approve the 1st reading of JICC, IFA, IHBA and LEB, 2nd by Kim Lavalley, all were in favor, so moved. This will be placed on the consent agenda for next board meeting.

Motion was made by Greg Czuba to approve and waive 2nd reading, 2nd by Kevin Harbison, JLCE is simply to be cross-referenced to the already Board approved policy EBBC, which contains the identical language.

### **3. Items of Board Business**

#### **a. Board Chairman ( Brian Smith)**

Continues to work on Board of Trustees contribution to the ASD Weekly Newsletter.

#### **b. Board Treasurer (Kim Lavalley)**

Profit and Loss Budget Performance dated 11/10/14 and Balance Sheet as of October 31, 2014 reports were sent electronically for board review:

[https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=1499b5a368314259&attid=0.1&disp=inline&realattid=f\\_i2c9tm7h0&safe=1&zw](https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=1499b5a368314259&attid=0.1&disp=inline&realattid=f_i2c9tm7h0&safe=1&zw).

Note Income line 1900 Other revenue - local sources shows \$47, 071.79 which includes \$25K that is earmarked for chemistry lab. No shortfalls noted, looking well.

### **4. Director's Report (Jenn Cava)**

#### **a. Director's Report sent electronically to board prior to tonight's meeting**

[https://docs.google.com/a/asdnh.org/document/d/1DO3PRJYDYzFtV4UXrLHTIxiuwP5rVit3AQdt94hU\\_0Co/edit?usp=sharing\\_eid](https://docs.google.com/a/asdnh.org/document/d/1DO3PRJYDYzFtV4UXrLHTIxiuwP5rVit3AQdt94hU_0Co/edit?usp=sharing_eid)

- The options offered to promote the Annual Fund has been helpful in establishing a priority for follow up on delayed pledges.
- Notified board she was recently informed that SERESC is seriously discussing the opening of a new STEM Middle School in Merrimack located in the old Brentwood School premises. This school approval will be on the NH BOE agenda--predicted to enroll 120 6th-8th grade students. SERESC started a Center for Innovation and Excellence in STEM--with affiliations with Boston's Museum of Science. Concern is how this will impact ASD for incoming students as well as larger challenge in attracting community partners in such a close proximity, which would be under 5 miles.

### **5. Faculty and Student Affairs**

#### **a. Faculty Report (Patricia Sockey)**

##### **1. Bridget Phillips -**

My students are going to be starting an in-class project Friday until Thanksgiving Break. They will work in class to write a newspaper article on the volcano I choose for them. Each class will compile their newspaper articles into a class newspaper. Everything will be digital, all editing, writing, except the note taking piece. I will share the 5 class newspapers in December. I am very excited about this project!

Thanks for asking to share at the board meeting.

**2. Mollie Van Wagner -**

Sixth graders are going to A Christmas Carol at the Palace Theater in Manchester on Dec. 18 AND -- ASD is enrolled in the Scripps National Spelling Bee because a parent donated the registration fee. Maybe an ASD student will represent the state!?! Cool!

**3. Andrew French -**

Here's some information regarding Technology Student Association (TSA) for the Board meeting Wednesday night:

- This year we have an amazing 98 students in TSA! 91 6th-8th graders in our middle school chapter and 7 students in our high school chapter.
- This is an increase from 11 middle school and 2 high school students last year. The nine students who represented ASD and the State of NH at last summer's National Conference in D.C. have all returned this year, with the exception of one student who moved out of state.
- AnDrew French is the TSA advisor for both chapters again this year. ASD teachers Rebecca LaCourse and Samina Iqbal have joined AnDrew as assistant advisors to help manage the middle school chapter. Mr. Overman is helping AnDrew manage the high school chapter and will be the official mentor for the high school chapter's Architectural Renovation competition which ASD students Tabor French and Justin Yeung won at the state competition last year. By the way, Justin is now a NH State Officer for TSA along with two former ASD students Pooja Welling and Amuktha Porika.
- Last Friday (11/7/14), 60 middle school and all 7 high school students boarded two busses from ASD to the annual NH TSA Fall Rally at Camp Carpenter in Manchester where they met with students from other NH middle and high schools. About 170 students attended, so ASD was very well represented! We also were very well behaved, having been told by the State Officers Committee how impressed they were with ASD!
- A food drive is a common event at all TSA meetings and competitions. This year ASD brought more food than any other school (kind of a cheat since we had over 1/3 of the attendees). However 8th grader Avinash Amin was personally recognized at the event for donating more canned goods than any other student at the rally. Nice job Avi!
- Students are now narrowing down the 5-6 events in which they will compete at the NH State Conference on March 19th and 20th in Lincoln, NH, and potentially at the National Conference in Dallas, TX next July. Many have already started their projects.
- In addition to the help of wonderful volunteer parents, AnDrew would like to acknowledge the much appreciated assistance from Bonnie Doyle, Kym Harmon, Shannon Michaels, Susie Peterson, Lisa Moser, and of course Jenn Cava for helping with the logistics of working with such a large group of wonderful kids!
- For any interested in seeing us in action, we have general assembly meetings on Monday afternoons from 3:30-5:00pm.

**b. Student Body Report (Carolyn Marquis)**

- Fall Festival successful
- Jr. Class leading an anti bullying campaign
- 2 dances at Halloween were held
- Yule Ball scheduled for Dec 5--Semi Formal
- Game Night (board games) Nov 21st 6-9pm
- Granite State Challenge this Sunday

## **6. Committee Reports**

### **a. Finance (David Alukonis)**

Committee reviewed Form 990 and submitted it to the Board for review, minor changes made, submitted to meet the State of NH deadline. Finance policies will be reviewed at next meeting.

### **b. Personnel (Kim Lavallee)**

Meeting next week to work out the annual agenda and review policies developed and approved last year by the Personnel Committee to bring before the Board.

### **c. Strategic Planning (Kent Glossop)**

Committee has been focusing on the enrollment projections. Accreditation is main topic for meeting next week on the 19th, 6:30 - 8:30pm. Ms Dumoski will be delivering a presentation for the Accreditation discussion.

### **d. Outreach (Matt Southerton)**

Link for Outreach's discussion tonight:

[https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=149a5becf23db1af&attid=0.1&disp=safe&realattid=f\\_i2f5lqgh0&zw](https://mail.google.com/mail/u/0/?ui=2&ik=bd938e7d32&view=att&th=149a5becf23db1af&attid=0.1&disp=safe&realattid=f_i2f5lqgh0&zw)

#### **1. ASD Property Tax Update:**

Discussion was had regarding ASD's \$78K Property Tax that is paid due to renting the facility to the landlord, Mr. Tamposi-- Matt Southerton has spoken to Senator Reagan about the issue and asked what could the legislature do to address this concern. The law was reviewed with Rep McQuire to review the law. According to their interpretation, ASD should be eligible to receive a waiver in kind. This request, however, was suggested to be made by the landlord.

Thomas Frischknecht stated that there was discussion in the past of this matter with Mr. Tamposi. Heather Bobbitt also had submitted a letter to Mayor Lozeau back on March 13 2014 to which she received a phone call back from the Mayor stating that the manner in which this should be addressed with the legislators in Concord and a bill creation to address this situation. Outreach will review letter provided to and submit a plan to approach the Board of Alderman to sponsor City legislation.

#### **2. School Choice Celebration Jan 30th in Concord**

Matt Southerton introduced the upcoming School Choice Celebration being held in Concord around the State House to celebrate school choice in all its forms: traditional and charter public schools, private, magnet and home schooling. ASD has been invited to join in by sending students and any interested parents to attend this rally. The cost of transportation would be provided at no cost to ASD. Matt Southerton anticipates 300-500 students and family members to attend from all over the State of NH; it will be staged at the conference center with the plan to bring the crowd marching up to the State House for a rally, speeches, tours, etc. Matt Southerton is recommending it as a civic engagement opportunity with alot of PR media expected. David Alukonis stated the legislators will not be in session on that Friday. Kent Glossop suggested we email parents to allow them to contribute to this suggestion. Carolyn Marquis would like to reach out to other students on their input to attend as a civic event. Jenn Cava has

reservations. The discussion was tabled.

e. Additional request to discuss outreach project:

Heather Bobbitt asked to briefly discuss another outreach project, the ASD School Sign Project. The sign project has managed to collect donations from many individuals and the sign is contracted and is slated to be installed Monday, November 24th. Just hoping for snow buildup not to occur around the current sign location, which could make installation a challenge. Asked if we can notify operations to discuss this with the landscape company who plows the area. Thank you to all the contributors who made this possible.

**7. Next Meeting**

a. Wed, December 10, 2014, at 6:30pm

b. Agenda items

1. Policy 2nd readings/consent agenda: JICC, IFA, IHBA and LEB

Kim Lavalley made a motion to adjourn at 8:00 pm 2nd by Greg Czuba, all in favor, so moved.

Respectfully submitted,  
Heather Bobbitt  
Secretary