

The Academy for Science and Design

Minutes of the Board Meeting

June 8, 2011

**Present:** Heather MacDonald, Matthew Collins, Kevin Campbell, David Chauvette, Michael White, Jack Donovan, Idina Holden, Kim Lavalley, Patty Humphrey, Kent Glossop, Brandon Jackson, Thomas Frischknecht, Izuh Obinelo, Jim Overman.

**Absent:** Rebecca Paquette, Sue Correia, Joakim Karlsson, Karen Graham

**Annual Organizational Meeting**

The meeting was called to order by David Chauvette, Director and temporary Chairman.

Thomas Frischknecht was nominated and unanimously elected as Chairman of the Board for a second one-year term.

His hard work, leadership skills and good judgment were highly praised for helping to shepherd the school through a successful year.

At this point Thomas resumed chairmanship of the meeting.

There were no public comments.

The minutes were approved with one correction: the Assistant Director, along with the Director, was offered a two-year contract.

**Two school policies were revised and clarified.**

Policy BBB, concerning Board membership, was amended to state that a non-parent Board member who subsequently has a child enrolled in the school, must resign. He can then be elected by the parents to a position on the Board.

Policy BEDB, concerning agenda items for Board meetings, was amended to state that an agenda item must be submitted to the Director and the Chairman of the Board fourteen days before the next Board meeting. The Director and Chairman will then decide on its inclusion in the meeting agenda.

**Strategic Planning Committee—Jack Donovan**

The budget for the 2011-2012 school year was approved by the Board. It showed that the school would be operating at a slight profit for the year.

**Board Membership Renewals**

Thomas Frischknecht, Jack Donovan and Karen Graham were unanimously elected to another term by the Board - Jack, for one year, Thomas for two, and Karen for five.

## **Candidates for External Board Membership**

Two candidates for external Board membership introduced themselves to the Board.

Brandon Jackson, a Milford resident, is a software product manager at AutoDesk with a long-term commitment to quality education.

Matthew Collins, an entrepreneur and resident of Merrimack, has been committed to using his entrepreneurial talents to help children and to raise money for their activities, such as the Manchester Memorial High School football team.

Brandon was unanimously voted to a one-year and Matthew to a two-year membership on the ASD Board.

We are grateful that they are willing to use their time and talents on behalf of the school.

## **Officers of the ASD Board**

Thomas Frischknecht, Chairman

Jack Donovan, Vice-Chairman

Idina Holden, Secretary

Michael White, Treasurer

Kent Glossop, Assistant Treasurer

## **Committees and Committee Chairmanships**

Two new committees and one new subcommittee were added to the committee roster. There will be a Charter Renewal Committee, a School Safety Committee, and a Facility subcommittee, which will be part of the Strategic Planning Committee.

### **Committees and Chairs**

Personnel—Idina Holden (Vice-Chair, Kim Lavallee)

Strategic Planning—Jack Donovan

(Facility chairman to be determined)

Policy Committee—Kim Lavallee

Curriculum Committee—Jim Hochberg

School Safety Committee—David Chauvette

Outreach Committee—Matthew Collins

Committee chairmen will organize their committee membership for the August Board meeting.

Jack Donovan will train incoming Board members, Kim Lavalley, Brandon Jackson and Matthew Collins.

Assessment of ASD—Thomas Frischknecht, chairman, and David Chauvette, director.

Thomas and David presented an overview and evaluation of the history of the Academy of Science and Design and outlined objectives for the future.

They showed a school which had a bumpy start in terms of organization and leadership, but one with a visionary charter to guide it to ultimate success.

The past year has been a time of stabilization for the school in terms of finances, which are now in balance, staff and faculty, who now have guidance from contracts, a faculty handbook and basic policies and procedures. Staff development opportunities are being developed. School enrollment (300) is on target and respect for the school in the community is high. There is a high degree of parental satisfaction, as well.

The outline of this end-of-year assessment will be available to the ASD community on Google docs.

The next Board meeting will be Wednesday, August 10, 2011 at 6:30 p.m.

Respectfully submitted,

Patty Humphrey, Secretary