

Academy of Science and Design

Minutes of the Board Meeting

March 9, 2011

Present: Patty Humphrey, Michael White, Izuh Obinelo, Rebecca Paquette, Thomas Frischknecht, Joakim Karlsson, Jack Donovan, Jim Hochberg, Kent Glossop, Idina Holden, James Overman, Angela Overman, Kevin Seeley, Logan Seeley, Heather MacDonald, Diane Ramirez

Absent: Sue Correia, Karen Graham, Meili Kronenfeld

Public Comment

There was no public comment

Minutes

The minutes from the previous meeting were accepted as written.

Boy Scouts Proposal

Kevin Seeley (kseeley200s@yahoo.com) from the Boy Scouts of America made a proposal to the Board that his venturing group (ages 14-21, boys and girls) charter with ASD.

The benefits:

- Insurance covered by the Boys Scouts.
- Group would meet at school, approximately every three weeks on a weekday.
- Opportunity for students to experience outdoors adventures: hiking, camping, etc and leadership training.
- Opportunity to learn self-government.
- ASD would identify someone to approve the charter.
- Opportunities for service
- The school would own property acquired by the troop.

Idina Holden will review an old charter in her possession and report to the Board. The Board will get back to Mr. Seeley.

State if the Charter—David Chauvette

David presented a summary of ASD's progress toward fulfilling its charter. This report is available on Google docs.

- The areas of greatest success include: attending the needs of students, providing an outstanding academic program, scoring high on standardized tests.
- Progress in the areas needing improvement is limited by space and money.

- In particular a program of staff development to improve such aspects of the school as project based learning and in-depth mastery of subjects requires teacher training.
- Well-rounded students and opportunities for real-world experience also require money and time to be fulfilled.

Conclusions

- Fulfilling the charter is a work in progress.
- The review of the charter should occur yearly in January.
- Next year's charter renewal process will focus energy on this aspect of the school.
- David will present a 3-year plan for staff development at the next Board meeting.

Director's Report—David Chauvette

- Middle School Science Quiz Bowl Team won their region and will compete in Washing D.C. in May at the national level.
- Enrollment trends are strong: Grade 6-84. Grade 7-99, Grade 8-13, grade 9-10, Grade 10- 1. There will be a lottery in grades 6,7.
- Annual Fund is only \$ \$1,971.77 short of its \$60,000 goal. Board members are encouraged to contribute.
- At a discussion at Rivier College on Education in the 21st Century David began a strategic relationship with the school, which could lead to dual credit, teacher training and utilization of Rivier College resources.
- Removing a student for academic reasons requires policy, which David will propose at the next Board meeting.
- The school leadership team will be registering students now, to be completed by the end of March.
- David expects to hire three full-time equivalent teachers.
- Jim Overman and students fixed the cafeteria walls and added a plywood panel. The Board thanked Jim for all his work for the school.
- The financial statements have been handed in to the State.
- The audits from previous years will be completed next month.

Curriculum Committee—Diane Ramirez

Diane presented the final proposal of the curriculum committee for a high school curriculum to the Board in outline form. The entire Curriculum with course descriptions will be available on-line.

- The Board congratulated the committee on a complex job well done.
- Some courses that are listed and chosen will not be available.
- There is no research course offered.
- In addition to Standard English, Math, Physics, Chemistry, Biology, and History courses, including honors courses in these subjects, courses in areas

of specialization will include engineering, computer science and simulation, and environmental and global sustainability.

Personnel Committee—Thomas Frischknecht

- The evaluation tool for the director is complete and is proposed for implementation in 2011-12.
- The teacher contract is in final stage of completion.
- Faculty Handbook is available on Googledocs.
- The teacher bonuses plan is on target and requests a line item in the upcoming budget.

Strategic Planning—Jack Donovan

- Discussed budget
- Will invest money in programs and worry about moving later.
- Will present budget in April

Respectfully submitted,

Patty Humphrey, secretary