

Academy for Science and Design

Minutes of the Board Meeting

April 14, 2010

Present: Kent Glossop, David Chauvette, Thomas Frischknecht, Jack Donovan, Ellen Mohnkern, Jennifer Minicucci, Karen Graham, Mary Fries, Meili Kronenfeld, Michael White, Patty Humphrey, Rebecca Paquette, Sue Correia, Heather Evans, Heather MacDonald, Angela Overman, and Drew Sunstein.

Absent: Izuh Obinelo, Shanthi Nair, John Slater.

Kent Glossop, chairman, opened the meeting at 6:40 p.m.

The minutes from the previous meeting were approved as written.

Formation of Personnel Committee—Kent Glossop

- Written policies in personnel area
- Teacher contract template
- Review of hiring actions
- Salary adjustments
- Director evaluation criteria

After a short discussion the Board voted to establish the committee with Thomas Frischknecht as its chairman. Rebecca Paquette and Sue Correia are possible members. Ellen Mohnkern will participate. Meili Kronenfeld suggested a parent, Gil Hargrove, to join the committee.

Director's Report—David Chauvette

Kyle, president of the Student Council requested that juniors and seniors be permitted to leave the building for lunch. The Board felt this should be the Director's decision. Students would need written permission from their parents.

- The State Board approved amending the ASD charter to include 6th grade as of 2011.
- Enrollment for next year will be 195 students. Applicants after March 31 are on the waiting list.
- March 18, 2011 will be a professional day for charter school teachers. The calendar will be amended to include this.

- The calendar is pegged to the Merrimack calendar. If Merrimack changes its February break dates, ASD will follow suit.
- The state will start a system of tracking students from K-12. It will rank schools according to competencies. ASD will be required to submit courses to the state to see if they meet the criteria.
- ASD will need to hire 4½-5½ more teachers for next year.
- There will be approximately 69 7th graders next year.
- There will be a second round of placement tests this coming Saturday.
- Intel granted \$1500 toward the purchase of lab tables.

Budget—David Chauvette, Ellen Mohnkern

The budget projection as of April 14 shows 195 students assuming a 95% retention rate. This would lead to a deficit of \$129,654 with teachers having six classes per day, one free period and one duty. The numbers assume no fundraising.

Jennifer Minicucci suggested a letter to parents accompanying acceptances outlining parental expectations including full volunteer participation and fundraising.

The cost of a second lab would be \$40,000. Two more teachers would cost \$80,000.

David will outline the lab costs for the Fundraising Committee.

Summer School—David Chauvette

- A request will go out soon for enrichment teachers.
- Mary Mattingly will be the director.
- Approximately 30 students will be taking Algebra I, 17 of whom are current students.
- The bridge program will be developed after the results of the English assessment come in.

Board Members—Kent Glossop

Kent would like to hear from Mary Fries, Shanthi Nair, Rebecca Paquette and Michael White, whose Board terms expire at the end of the school year.

Fundraising Committee—Patty Humphrey

- Lorinda Franklin submitted a grant request for social studies materials to the Amherst Women's Club.
- Private funds will be solicited for English materials.

- No grant request can be made to the Gladys Brooks Foundation until we complete audits.
- Drew Sunstein from the NH High Tech Council is a guest at the Board meeting. He is considering joining the Board and may be able to lead us to sources of support in the high tech community.
- Efforts are being made to reach people at Fidelity Investments.
- Angela will ask BAE if they will supply us with a science lab.

Policy Committee—Meili Kronenefeld

The committee did not meet.

Outreach Committee—Jennifer Minicucci

She will write a press release on student competition results.

She will also cover graduation and activities and the NHHTC Skydive.

Curriculum Committee—Mary Fries

The committee is working on specialization areas: math, physics, technology and environmental studies.

Strategic Planning Committee—Jack Donovan

The committee did not meet. It will meet on May 3 to discuss the budget.

The next topic for consideration will be facility planning.

Policy Approvals

The following policies were unanimously approved:

BA- Board operational procedures

BAA - Evaluation of the Board

BBA - School Board Powers and Duties

BBB - School Board Member Selection

BBBC - Board Member or District Officers Resignation

BBBD - Board Member Removal from Office

BBBE - Unexpired Term Fulfillment

BBBF - Student Members of the School Board

BCA - School Board Member Ethics

BCA-R - School Board Member Ethics

BCB - Board Member Conflict of Interest

BDA - Board organizational Meeting

IKA - Grading System

IKAD - Changing Student Grades

IMBD - High School Credit for Student Advanced Course Work

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Patty Humphrey, secretary