

Academy for Science and Design

Minutes of the Board Meeting

January 13, 2010

Present: Patty Humphrey, Michael White, Heather MacDonald, Ellen Mohnkern, Kent Glossop, Shanthi Nair, Mary Fries, Karen Graham, Jennifer Minicucci, David Chauvette, Susan Correia, Rebecca Paquette

Absent: Jack Donovan, Izuh Obinelo, John Slater, Thomas Frischknecht, Meili Kronenfeld

Kent Glossop, chairman, called the meeting to order at 6:30 p.m.

The minutes from the previous meeting were approved as written.

Principal's Report—David Chauvette

- Midterm exams are next week.
- Teacher workshop is Monday, 1/18/10.
- Adding a sixth grade should be considered.

(Handout of considerations submitted to Board)

Discussion of 6th grade addition included the following points:

We would be doubling the size of school again.

There would be more administrative costs.

We need the growth in order for the school to survive financially.

Contained classroom structure will make 6th grade easier to establish.

Students will be better prepared for 7th grade.

The Board asked David to bring more detailed and contingency based cost estimates to the next meeting.

Motion: Michael White moved that a change in wording to the Charter be written to include a sixth grade and submitted for approval to the State Board of Education. The Board approved this unanimously.

Action: Kent will make the change and have Dave send to the state.

- We should hire a 3/5 Algebra II teacher for 2nd semester.
- We should hire a full time registrar for this year.

Motion: Michael moved that we hire a full time registrar for the 2nd semester.

This was unanimously approved.

Motion: Patty moved that we hire a 60% math teacher for the 2nd semester.

This motion was unanimously approved.

- Summer School would extend from mid-July to mid-August.
- Computer Science would be offered.

Outreach Committee—Jennifer Minicucci

- Information will be sent out about Open House.
- No ideas for January press release yet.

Curriculum Committee—Mary Fries

There will be a meeting next week.

Fundraising Committee—Patty Humphrey

- Lorinda Franklin will no longer be able to write major grants. She will continue to work on small grants still in the pipeline.
- Lu Concalves-Getty, Community Relations at BAE, will visit ASD on January 21 at 1:30. The fundraising committee will make a plan for her visit.
- Shanthi Nair and Michael White have raised approximately \$30,000 from parents. They will do another round of phone calls to attempt 100% participation. This will be completed by February 15.
- Members of the committee committed to contacting certain businesses and specific members of the business community during the next month.
- Jill Cane will maintain a database. Email Jill will the names of all contacts made.
- Ellen Mohnkern will print business cards for Michael White, Shanthi Nair and Patty Humphrey.

Policy Committee—Heather MacDonald, Kent Glossop

The following policies were presented to the Board, reviewed, and unanimously approved:

- BB - Board of Trustees—Legal Status
- BBAA - Board Member Authority

- BDB - Board Officers
- BDG - School Attorney
- BEC - Non-public Sessions
- BEB - Special Board Meetings
- BG - Board Policy Process
- BIA - New Member Orientation
- CHD - Administration in Policy Absence

Advisory Board—Kent Glossop

The Board approved a suggestion that Maureen Moody be a member of the Advisory Board.

Patty suggested the Rob Fleishman also be asked to be a member of the Advisory Board.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Patty Humphrey, secretary