

Academy of Science and Design

Minutes of the Board Meeting

November 11, 2009

Present: Andy Maloney, Kent Glossop, Izuh Obinelo, Karen Graham, Jack Donovan, Shanthi Nair, Patty Humphrey, Mary Fries, Michael White, Rebecca Paquette, Jennifer Minicucci, Thomas Frischknecht, Meili Kronenfeld, Lisa Marshall, Heather MacDonald.

Absent: Sue Correia, John Slater.

Kent Glossop called the meeting to order at 6:40 p.m.

The minutes from the previous meeting were approved unanimously.

I. Selection of new parent Board members—Kent Glossop

After a discussion, it was decided that the top two choices from a parent on-line vote would be nominated to the Board. They are **Thomas Frischknecht** and **Meili Kronenfeld**. The third candidate, **Lisa Marshall**, would be next in line to serve on the Board, pending a vacancy. She would serve on the Curriculum Committee.

II. Fire—Andy Maloney

The first floor fire caused school to be canceled for two days. The sprinkler system put out the fire. Andy will check to make sure the system is appropriate for the kind of activities, such as hot ovens, that it needs to handle.

III. Advisory Board—Kent Glossop

The Board approved the establishment of an Advisory Board in theory. Kent will draw up a concrete proposal for approval at the next Board meeting.

IV. Principal's Report—Andy Maloney

- 2nd semester scheduling 90% complete
- Visit to Mass science high school worthwhile. They use a computer system which we might try. They have a large exodus (25%) of students at the beginning years of high school.
- We might lose 4 more students this year.
- We need a summer school.
- Should we start ASD at 6th grade?
- We are creating more social activities and starting a student government. David will run this.

V. Budget—Ellen Mohnkern

- The budget still has a projected end of year deficit of \$110,000.
- The Board voted to hire a ½ year technology teacher for a cost of \$20,000. Technology is a core subject promised to students, and the cost of this teacher would not significantly increase the deficit.

VI. Committee Reports

Outreach—Mary Fries

- Senior Project Policy being developed, including a student proposal, paper and presentation
- Course terminology being worked out (i.e, core, elective, etc.)
- Specialization areas will be developed one at a time in 4 sections: computer science, architecture and engineering, environment and sustainability, math and physics.
- Next meeting: December 2.

Fundraising—Patty Humphrey

- Fundraising materials will be ready next Wednesday in time for the first Open House.
- Shanthi has mailed the fundraising appeal to parents. \$3000 and 2 pledges have come in. A phone bank will start next week.
- The school will continue to encourage participation in the Norton Cybersafe Challenge. The winning school will be awarded \$10,000.
- Lorinda needs a list of priorities and an audited financial statement to proceed with larger grant requests.
- Jill Cane will be visiting individuals to seek their involvement in the school. She will present a plan in the next few days.

Strategic Planning—Jack Donovan

Jack will be crunching the numbers to make recommendations on optimum plans in the areas of enrollment, staffing and building.

The committee meets the 4th Monday of each month.

Policy—Heather MacDonald

- Software has been obtained from the NH School Board Association.
- Kent has prioritized 20-30 policies, which will be coming to the Board.
- 5-10 policies will be presented at each Board meeting.
- Clarity has to be developed on the internship policy. Mary and Jill will help with this.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Patty Humphrey, secretary