

Academy of Science and Design

Minutes of the Meeting

Board of Directors

July 8, 2009

Kent Glossop, chairman, called the meeting to order at 6:40 p.m..

**Present:** Jack Donovan, Michael White, Jennifer Minicucci, Shanthi Nair, Izuh Obinelo, Heather MacDonald, Kent Glossop, Heather Evans, Peter L. Batula, Rebecca Paquette, Susan Correia, Caroline Harlow, Ellen Mohnkern, Karen Graham, Mary Fries, Matt Southerton, Dawn Korade, Chris Franklin, Patty Humphrey

**Absent:** John Slater

The Board unanimously voted Uzuh Obinelo to a two-year membership on the Board.

There may be a need for a July 22 Board meeting. Michael White and Karen Graham will not be able to attend.

New Principal, Andy Maloney, will be starting officially on August 1, 2009, although he wants to be involved in hiring teachers before then.

**Principal's Report**—Chris Franklin

There is \$77,000 remaining from the Federal Grant. The Strategic Planning Committee will discuss reallocation of funds.

A shortfall in the budget for 2008-9 will be covered by a no interest loan from three Board members to the amount of \$21,000. Without the loan, certain outstanding payments to vendors would be delayed.

As soon as the audited budget report is complete, we will be able to get a line of credit at the bank.

Next year's budget will have a shortfall of about \$100,000. This money will have to be raised during the school year.

Enrollment for 2009-10:

Accepted: 65 (goal: 72)

Applicants unknown: 10

Waiting list: 6

Returning students: 45

Likely total: 117

It was decided that every potential student be contacted by phone by Mary Mattingly because a few details had fallen through the cracks when Gina left.

The distribution of students in the grades would be:

Grade 7: 47

Grade 8: 35

Grade 9: 14

Grade 10: 10

Grade 11: 1

Grade 12: 2

The Board accepted the Harvard Pilgrim Health Insurance Plans and the Retirement Plan (403b) proposed by Chris Franklin.

Chris will immediately send the teacher applications on hand to Heather Evans for review in preparation for selection and interviews.

A decision will have to be made whether to sign a new three-year lease for the entire 2<sup>nd</sup> floor of 316 DWH in exchange for approximately \$30,000 in set up assistance by the landlord, or to have ASD pay for the entire set up and sign a one-year lease.

A possible July 22 meeting may need to be scheduled to make this decision.

Delays in set up are being caused by the need for a building permit and the landlord's selection of contractors for the job.

The next regularly scheduled Board meeting will be on August 12, 2009.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Patty Humphrey, secretary