

**ACADEMY FOR SCIENCE AND DESIGN
BOARD OF TRUSTEES**

**MINUTES OF JANUARY 31, 2008 MEETING
at Daniel Webster College, 20 University Drive, Nashua NH**

In attendance: Trustees Joseph Klewicki, Lucille Jordan, Skip Myers, Karen Graham, and Tom Popik. Chris Franklin, Diane Rameriz, and Patricia Humphrey as guests.

1. Call to Order: Acknowledging a quorum of the Board, Joseph Klewicki called the meeting to order at 6:11PM.

2. Review of Minutes from Past Two Meetings. Tom Popik started the meeting by reviewing the minutes from the past two meetings. A budget consistent with approved funding for the 2007-2008 school year had been established. Sue Hollins had been appointed as interim director of ASD at the November 13, 2007 meeting. The Board had established the need for an additional administrator at the school and asked that a search process be started.

3. Administrative Needs at ASD. Joseph Klewicki initiated a discussion of administrative needs at ASD.

4. Motion to Go Into Non-Public Session. Lucille Jordan made a motion to go into non-public session. Skip Myers seconded this motion. Unanimously approved.

5. Discussion of Need for Permanent Director of ASD. Parents, teachers, and Board members all contributed their perspectives. There is a need for an administrator that can spend more time on school premises. Without a permanent director at ASD, the school has fallen behind on some administrative tasks. Chris Franklin, a parent of a student at the ASD, volunteered to serve as ASD director through the remainder of the 2007-2008 school year. Mr. Franklin is an entrepreneur who started a successful company and managed multiple employees. Mr. Franklin has already performed volunteer work for the school.

6. Motion to Go Into Back Into Public Session. Lucille Jordan made a motion to go into public session. Skip Myers seconded this motion. Unanimously approved.

7. Motion to Appoint Chris Franklin as ASD Director. Tom Popik made a motion to appoint Chris Franklin as permanent director of ASD until the end of the 2007-2008 school year and that the term of Sue Hollins as interim director cease upon Mr. Franklin's acceptance of the position. Seconded by Skip Myers. Unanimously approved.

8. Official Address of ASD; Books and Records. Skip Myers made a motion that the official address of record of ASD be 316 Daniel Webster Highway, Merrimack, New Hampshire and that all books and records of the school be transferred to this address

immediately and no later than five business days from January 31, 2008. Seconded by Karen Graham. Unanimously approved.

9. Motion for Next Meeting. Skip Myers moved that the Board meet within two weeks. Seconded by Skip Myers. Unanimously approved.

10. Adjournment. Movement to adjourn: Joseph Klewicki moved, Skip Myers seconded. Unanimously approved. Meeting adjourned at 8:25 PM.

Respectfully submitted:
Tom Popik,
Board Secretary