

**ACADEMY FOR SCIENCE AND DESIGN
BOARD OF TRUSTEES**

**APPROVED MINUTES OF JUNE 16, 2007 MEETING
at New Hampshire Community Technical College, Nashua NH**

In attendance: Trustees Robert Myers, Izuh Obinelo, Joseph Klewicki, Sue Hollins, Karen Graham, and Tom Popik.

1. Call to Order. Acknowledging a quorum of the Board, Sue Hollins called the meeting to order at 12:25 PM.

2. Nomination of Robert Myers as Board Vice Chair. Sue Hollins nominated Robert Myers as board Vice Chair. Popik seconded. Unanimously approved.

3. Student Application Report by Susan Hollins. Currently ASD has applications from 60 students; 38 have confirmed they would like to attend.

At 12:39 PM Joseph Klewicki joined the meeting.

4. Motion to Welcome and Affirm the Board Membership of Robert Myers. Sue Hollins made a motion: "To welcome and affirm the board membership of Dr. Robert "Skip" Myers, President of Daniel Webster College, for a completion of a three -year term." This motion is necessary because Michael Fishbein has resigned from the board for personal reasons. Motion seconded by Popik. Unanimously approved.

5. Motion to Nominate Fred Kocher to the Board of Trustees. Sue Hollins made a motion: "To Nominate Fred Kocher, Chairman, High Tech Council, to the Board of Trustees, for a completion of a two-year term." Seconded by Myers. Unanimously approved. Myers will talk to Fred Kocher to see if he will accept.

6. Motion to Approve Minutes from April 26, 2007 Meeting. Sue Hollins made a motion: to approve minutes from the past meeting, as discussed and revised. Seconded by Graham. Unanimously approved.

7. Slate of Motions for Current Business & Operations : Sue Hollins made a motion for the following slate of motions:

- a. To endorse the consideration of the Academy for Science and Design students attending courses at Daniel Webster College, on a space available basis, for dual credit, according to a program appropriated defined by the Academy
- b. To endorse the initial school organization decisions—to operate on a trimester basis; generally with 90 minute units for courses that require scheduling; and weekly time allotted for student and professional presentations, lab experience, independent study, and student leadership.

- c. To authorize parents Chris and Lorinda Franklin of Merrimack to assist the school in working through procedures related to zoning and occupancy.
- d. To endorse the draft 5-year business plan as a working document.

Myers seconded the motion. Unanimously approved.

8. State Teacher Retirement. Karen Graham made a motion that ASD would elect to participate in the Public Retirement System for teachers for 2007-2008. Seconded by Myers. Unanimously approved.

9. ASD Budget for 2007-2008. Sue Hollins presented a ASD budget for 2007-2008. There was discussion regarding the budget. Popik expressed appreciation for the good work in obtaining start-up grants but also indicated that he did not understand the budget and its various components; perhaps the budget should be presented again for approval at the next meeting. Hollins indicated that if the budget were not approved at this meeting the school opening might be delayed. There was further discussion about whether this would be a final budget or whether it could be modified as funding sources became more established. Myers and Klewicki indicated that at their institutions it is common practice to review and modify budgets on an interim basis. Graham made a motion: "To approve the proposed 2007-2008 expenditure budget in the amount of \$904,260, acknowledging that the budget will need review and adjustment at each future board meeting to guarantee on full year of school for ASD students." Seconded by Popik. Unanimously approved.

10. Conditional Offers of Employment. Sue Hollins made the following motion: "To endorse the following conditional offers of employment: English—Diane Ramirez; Biology & Environmental Science—Jennifer Robinson; and Physics and Mathematics (part-time) 0.6 to Heather Evans; Chemistry & Research (part-time) Craig Lange. Seconded by Graham. Unanimously approved.

11. Motion to Adjourn. Robert Myers made a motion to adjourn. Seconded by Klewicki. Meeting adjourned at 2:25 PM.

Respectfully submitted:

Tom Popik,
Board Secretary