

**ACADEMY FOR SCIENCE AND DESIGN
BOARD OF TRUSTEES**

**APPROVED MINUTES OF AUGUST 17, 2006 MEETING
at Daniel Webster College, Nashua, NH**

In attendance: Trustees Michael Fishbein, Susan Hollins, Joseph Klewicki, and Tom Popik. Ed McMonagle as a guest.

1. Call to Order: Acknowledging a quorum of the Board, Michael Fishbein called the meeting to order at 11:17AM.

2. General Discussion of Agenda Items.

Meeting Venues. Michael Fishbein stated that future meetings might be at other venues, including UNH at Durham, NH for next meeting.

Update from Susan Hollins on Curriculum Research. Susan Hollins has been working from a sample schedule for setting up a school. Another school has hired someone to research curriculum consistent with college admission requirements. Areas include English, math, and science. In particular, Carnegie Mellon has a math curriculum that is computer-based and allows students to progress at their own pace, with one-on-one assistance from a teacher as required. Also, Susan Hollins & Ed McMonagle are looking into a physics curriculum that is multiple-year, starting in grade 7. By grades 11 and 12, students would have mastery in math, science, and engineering and would be able to pick an area of specialty. Tom Popik commented that some of these curriculum concepts could be incorporated into a presentation about the school.

Grant Money. Susan Hollins has two grant award letters from State of NH in the amount of approximately \$500,000. ASD needs to set up banking and accounting systems, consistent with authorization given at prior board meeting.

Advisor Dinner Meeting. Advisors met on July 13, 2006. Areas discussed were college admissions, international competitiveness, middle school/grade 7 program, and business/engineering company involvement.

3. Motion to Approve Insurance Contracts. Michael Fishbein moved that we accept various contractual motions for insurance. These motions are incorporated as an appendix to these minutes. Seconded by Tom Popik. Unanimous approval; having reviewed the specific resolutions and found them satisfactory the Board directs the Chairman to affix his signature and incorporate them into the Minutes.

4. More General Discussion of Agenda Items.

Development Director Recruitment. An experienced development director has not yet been located, despite advertising. There was consensus that experienced, development directors are difficult to find. ASD has been given philanthropy for hiring a development director for three years. It is important to get to know local fundraising networks. Michael Fishbein suggests hiring someone for a three-year term, renewable annually with performance review. Person who raised \$17 million for science charter school in Denver is willing to attend a board meeting here in October. Michael Fishbein proposes that the development director be required to make a plan within a specified period of time. Joe Klewicki says we need branding and promotional material to get people to contribute. We hope to have development candidates to present for the board's approval by Oct meeting.

Strategy for Locating Space. School is to be located on Concord to Nashua corridor. We need a temporary space and a long-term space. Important to have student foot access to more advanced opportunities at permanent location. Michael Fishbein will send a letter to economic development staff in Concord, Manchester, and Nashua requesting their perspective about potential locations.

Criminal Background Check. Susan Hollins passed out necessary forms for board members to bring to local police departments.

Additional Board Members. Members of the Board discussed potential Board members and reflected on the composition of the Board as per the charter .Michael Fishbein will try to have meetings with three potential members before next board meeting. We still need to identify board members from local corporations.

Minutes from Prior Meeting. Joe Klewicki moves to approve minutes from last meeting. Susan Hollins seconds. Motion passes with unanimous approval.

Architects. Susan Hollins has identified six architect groups want to be considered for the initial concept design and drawing work needed for pr materials. Joe Klewicki suggests that we look into a "Green Building." Michael Fishbein requests of Susan Hollins that we need a more specific list of deliverables before we commit funds to architects.

5. Adjournment. At 1:00PM it was moved and seconded to close the meeting. Unanimously approved.

Respectfully submitted:
Tom Popik,
Board Secretary